



MINUTES

Meeting:	National Park Authority
Date:	Friday 7 December 2018 at 10.00 am
Venue:	The Board Room, Aldern House, Baslow Road, Bakewell
Chair:	Cllr A McCloy
Present:	Mrs P Anderson, Cllr J Atkin, Mr J W Berresford, Cllr D Birkinshaw, Cllr P Brady, Cllr C Carr, Cllr M Chaplin, Cllr D Chapman, Cllr A R Favell, Cllr C Furness, Mr Z Hamid, Cllr A Hart, Cllr Mrs G Heath, Mr R Helliwell, Cllr H Laws, Cllr Mrs C Howe, Cllr J Macrae, Cllr C McLaren, Cllr J Perkins, Cllr Mrs K Potter, Cllr Mrs L C Roberts, Mr K Smith, Cllr R Walker, Cllr F J Walton and Cllr B Woods
Apologies for absence:	Mr P Ancell and Cllr B Lewis.

38/18 CHAIR'S ANNOUNCEMENTS

The Chair reported that since his latest E-Bulletin to Members he had attended meetings with the following:

- Stanage Forum
- Friends of the Peak District
- Peak District Local Access Forum
- Leader of Chesterfield Borough Council
- Leader of Staffordshire Moorlands District Council

He also reported that he had been invited to two community remembrance events by Parish Councils which he had attended at Dungworth and Holme.

The Chair had attended a National Parks UK Chairs' Forum in Pembrokeshire on 29 - 30 November and had tabled his report on the Forum for Members to read. He had also tabled a copy of the National Parks England response to the Glover Review of Designated Landscapes consultation for Members.

A meeting of the charity Board, which is to be titled the Peak District National Park Foundation, had been held this week and the Chair had attended. This was an opportunity to meet the newly appointed trustees Jen Winthrop, Tomo Thompson, Steve Turner and Alex Waddington. The charity registration forms had been submitted to the Charity Commission and it was hoped that the charity could be launched in Spring 2019.

39/18 MINUTES OF PREVIOUS MEETING OF 5 OCTOBER 2018

The minutes of the last Authority meeting held on 5 October 2018 were approved as a correct record.

40/18 PUBLIC PARTICIPATION

One member of the public was present to make representations to the Authority under the Public Participation at Meetings Scheme.

41/18 MEMBERS DECLARATIONS OF INTEREST

Item 7

Cllr Kath Potter and Cllr Jamie Macrae both declared personal interests as members of CPRE.

Cllr Gill Heath declared a personal interest as the representative of Staffordshire County Council on CPRE.

42/18 LANDSCAPES REVIEW: CALL FOR EVIDENCE PEAK DISTRICT NATIONAL PARK - CONSULTATION RESPONSE (SLF)

The Chief Executive introduced the report which sought Member approval to submit a response to the Landscapes Review – Call for Evidence.

The following spoke under the Public Participation at Meetings scheme:

- Mr J Lambert on behalf of Friends of the Peak District.

Cllr David Chapman reported he had attended a meeting of the National Association of Areas of Outstanding Natural Beauty which Julian Glover had also attended and had given an update on the review so far. Cllr Chapman summarised the issues reported relating to National Parks for Members.

Members then discussed and made comments on the Authority's draft consultation response.

The recommendation to support the consultation response subject to amendments was moved, seconded, put to the vote and carried.

RESOLVED:

- 1. Members supported the consultation response shown in Appendix 1 of the report subject to changes being made with regard to comments made at the meeting.**
- 2. To delegate the changes needed to the consultation document as a result of the Authority meeting to the Chief Executive in consultation with Chair of the Authority.**

The meeting adjourned at 11.20 for a short break and reconvened at 11.32.

43/18 CORPORATE STRATEGY 2019-24 (SLF)

The Chief Executive introduced the report which sought approval to adopt the Corporate Strategy 2019-24 from 1 April 2019. It was noted that the Strategy built on the National Park Management Plan and set the direction for the Authority and identified the outcomes the Authority would like to achieve. The Strategy may need to be updated to reflect the outcomes of the National Parks Landscape Review, expected in 2019.

Members considered the Strategy and made comments. The recommendation to adopt the Corporate Strategy 2019-24, subject to amendments made with regard to comments from the meeting, was moved, seconded, put the vote and carried.

RESOLVED:

- 1. To adopt from 1st April 2019 the Corporate Strategy 2019-24 provided at Appendix 1 of the report.**
- 2. To delegate any changes needed in the final Corporate Strategy 2019-24 as a result of the Authority meeting to the Chief Executive.**
- 3. To revise the Foreword to take account of the discussion at the Authority meeting, and to delegate the revisions to the Chief Executive in consultation with the Chair of the Authority.**

44/18 PROPOSED GOVERNANCE REVIEW - BRIEF AND MEMBER WORKING GROUP (SLF)

Members considered the report which asked them to approve the brief for the proposed governance review and to appoint a Working Group to work with officers to progress the review.

Expressions of interest for the Member Working Group had been received from four Secretary of State Members, Mr J Berresford, Cllr P Brady, Cllr A McCloy and Mr K Smith, and two Local Authority Members Cllr C Furness and Cllr B Woods. Cllr J Atkin was proposed and seconded as an additional Member to the Working Group. Comment was made regarding the male to female ratio of the Group but unfortunately no other female Members were able to commit to joining the Group.

It was noted that the Working Group had no decision making powers but would make recommendations to the Authority.

Some concern was expressed over the target dates but it was noted that some aspects of the review may be quicker to action whilst others may take longer.

The recommendations as set out in the report, with the membership of the Working Group as stated above, were moved, seconded, put to the vote and carried.

RESOLVED:

- 1. To establish a Governance Review Working Group and appoint Mr J Berresford, Cllr P Brady, Cllr A McCloy, Mr K Smith, Cllr J Atkin, Cllr C Furness and Cllr B Woods as Members to the Group.**
- 2. To approve the terms of reference and scope as set out in Appendix 1 of the report.**

- 3. To confirm that attendance at meetings of the Working Group is an approved duty for the purpose of claiming travel and subsistence allowances.**

Cllr J Atkin left the meeting at 12.52 pm.

45/18 DERBYSHIRE ARMED FORCES COVENANT (SLF)

Members considered the report on the request from the Chair of the Derbyshire Armed Forces Covenant Board for the Authority to become a signatory of the Derbyshire Armed Forces Covenant. It was noted that the Authority would consider the whole of the National Park not just the Derbyshire area when producing a plan of how to honour the Covenant.

The recommendations were moved, seconded, put to the vote and carried.

RESOLVED:

- 1. To confirm that the Authority becomes a signatory of the Derbyshire Armed Forces Covenant.**
- 2. To authorise the Chair to attend the launch event in March 2019 and to sign the Covenant on behalf of the Authority.**
- 3. To note that the lead officer will produce a plan setting out how the Authority will honour the Covenant.**

The following Members left the meeting at 12.56: Cllr C Furness, Cllr Mrs G Heath and Cllr R Walker.

46/18 MANAGING PERFORMANCE OF OFFICERS (CAPABILITY) PROCEDURES (TR)

The recommendation of the report regarding the arrangements in place to manage poor performance of PDNPA employees, with the addition of an extra recommendation regarding delegation of minor amendments to the Head of Human Resources in consultation with the Chair, were moved, seconded, put to the vote and carried.

RESOLVED:

- 1. To adopt the Managing Performance (Capability) Procedure and Guidance as set out in Appendix 1 of the report.**
- 2. To delegate minor amendments to the Managing Performance of Officers (Capability) Procedures to the Head of Human Resources in consultation with the Chair of the Authority.**

47/18 DISMISSAL OF CERTAIN OFFICERS (TR)

Members considered the report which requested approval of the arrangements in place to deal with allegations regarding the conduct and behaviour of Chief Officers as defined in Part 5 of Standing Orders.

The recommendations, with the addition of an extra recommendation regarding delegation of minor amendments to the Head of Human Resources in consultation with the Chair, were moved, seconded, put to the vote and carried.

RESOLVED:

- 1. To adopt the Disciplinary Procedure and Guidance for the Chief Executive, Statutory Officers and Non-Statutory Chief Officers as set out in Appendix 1 of the report.**
- 2. To establish an Investigating and Disciplinary Committee comprising of six Members with the terms of reference set out in paragraph 14 of the report.**
- 3. To appoint 6 Members to the Investigating and Disciplinary Committee (3 Local Authority and 3 Secretary of State Members).**
- 4. To amend the Terms of Reference of the Appeals Panel as set out in paragraph 17 of the report.**
- 5. To establish an Independent Panel comprising of the Authority's two Independent Persons appointed in accordance with provisions within the Localism Act 2011 with the terms of reference set out in paragraph 20 of the report.**
- 6. To add the following paragraph to the Emergency Delegation in paragraph 7.A-3 of Part 7 of Standing Orders as set out in paragraph 26 of the report.**
- 7. To amend Standing Order 1.17 in Part 1 of Standing Orders as set out in paragraph 31 of the report.**
- 8. To amend paragraph 5.6 of Part 5 of Standing Orders as set out in paragraph 34 of the report.**
- 9. To delegate minor amendments to the Disciplinary Procedure and Guidance to the Head of Human Resources in consultation with the Chair of the Authority.**

48/18 EXEMPT INFORMATION S100(A) LOCAL GOVERNMENT ACT 1972

RESOLVED:

To exclude the public from the meeting during consideration of Agenda Item No. 14 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 1 "Information relating to any individual".

49/18 APPOINTMENT OF DIRECTOR OF COMMERCIAL DEVELOPMENT AND ENGAGEMENT (SLF)

RESOLVED:

- 1. To appoint Adrian Barraclough as Director of Commercial Development & Engagement.**

The meeting ended at 1.06 pm